

Written Report to Governing Body

Meeting Date: 01/13/2021

Time Period Covered: 12/16/2020 – 01/05/2021

1. Police Department (See attached for more detail)

- a. Number of calls related to COVID-19 enforcement, by police beat area:

12 calls total

Area 1: **2**

Area 3: **1**

Area 5: **1**

Area 6: **3**

Area 8: **1**

Area 9: **4**

- b. Average response time to the calls:

Average Dispatch time (from call to officer dispatched)

- COVID Info 54 minutes
- COVID Mask 12 minutes

Average Response time (Dispatch Officer to Arrival at location)

- COVID Info 5 minutes
- COVID Mask 18 minutes

- c. Outcome of the response: See below, starting page 6.

- d. Citations issued for violations of City or State COVID-related restrictions, by police beat area:

14 citations issues (**9** citations, **5** warning citations)

2. Fire Department

- a. Number of calls related to COVID-19:

- **92** incidents known or suspected to be COVID-19 related.
- The SFFD COVID-19 dedicated ambulance responded to **26** of the **92** calls, and **24** of the calls were confirmed as COVID-19 positive.

- b. Number of transfers to and from the Santa Fe Regional Airport to area hospitals:

- **23** transfers: **7** documented as COVID-19 related.

c. The County or State of origin (by residence) for each of the transfers:

Patient City	Patient State	Patient Zip
ZUNI	NM	87327
FARMINGTON	NM	87401
SANTA FE	NM	(blank)
ZUNI	NM	87327
CHINLE	AZ	86503
SANTA FE	NM	(blank)
ARTESIA	NM	88210
BRIMHALL	NM	87310
SANTA FE	NM	(blank)
SANTA FE	NM	87501
SANTA FE	NM	(blank)
SANTA FE	NM	(blank)
SANTA FE	NM	(blank)
GALLUP	NM	87301
SANTA FE	NM	(blank)
SANTA FE	NM	(blank)
TOHATCHI	NM	87325
CENTER	CO	81125
SANTA FE	NM	(blank)
(blank)	(blank)	(blank)
MAXWELL	NM	87728
LAKE ARTHUR	NM	88253
NEWCOMB	NM	87455

3. Human Resources

- a. Number of new positive cases among City employees since the previous report, categorized by City department:

Department	Number of Cases Reported December 24, 2020- December 31, 2020
Police Department	2
Public Utilities Department	1
Public Works Department	1

- b. Number of cumulative positive cases among City employees since March, categorized by City department:

Department	Active	Resolved	Grand Total
Community and Economic Development	0	1	1
Community Engagement	0	1	1
Community Services	0	5	5
Finance	0	1	1
Fire	5	16	21
General Government	0	1	1
Human Resources	0	1	1
ITT	0	1	1
Land Use	0	1	1
Police	2	10	12
Public Utilities	1	15	16
Public Works	2	19	21
Recreation	1	3	4
Tourism	0	1	1

Grand Total	11	76	87
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- c. Whether or not the City employees that test positive have been in City facilities since during their period of infection, and if so, when they were in said facilities:

When the City HR Department becomes aware of a positive case, the HR team completes a thorough exercise with the employee who has tested positive to identify if the employee was at a City facility or worksite and if yes, when. If the employee was at a City facility or worksite, the department works with HR and the City Manager to determine if a closure is necessary. The area is cleaned and sanitized in addition to the regularly scheduled cleaning and sanitizing schedule.

- d. City buildings that were closed as a result of any positive cases:

Municipal Court was closed due to a positive COVID-19 case.

- e. Report on City-wide use of emergency sick leave related to COVID-19:

Pay Period	Pay Date	Number of Employees Who Utilized EPSL	Number of Hours Granted	Amount of EPSL Paid
July 11, 2020 July 24, 2020	7/31/2020	14	556	\$ 8,614.76
July 25, 2020 - August 7, 2020	8/14/2020	45	1497.75	\$ 23,075.59
August 8, 2020 - August 21, 2020	8/28/2020	29	1281	\$ 24,073.26



August 22, 2020 - September 4, 2020	9/11/2020	22	882.5	\$ 17,008.33
September 5, 2020 - September 18, 2020	9/25/2020	22	379	\$ 7,802.31
September 19, 2020 - October 2, 2020	10/9/2020	11	400	\$ 5,942.47
October 3, 2020 - October 16, 2020	10/23/2020	18	794.5	\$ 13,758.90
October 17, 2020 - October 30, 2020	11/6/2020	19	757	\$ 15,451.41
October 31, 2020 - November 13, 2020	11/20/2020	42	1595	\$ 31,287.40
November 14, 2020 - November 27, 2020	12/4/2020	55	2130.5	\$ 42,072.24
November 28, 2020 - December 11, 2020	12/18/2020	42	1549.25	\$ 30,689.84
December 12, 2020 - December 25, 2020	1/1/2021	38	1502.25	\$ 28,598.84

4. Emergency Management and Safety

a. Availability of PPE for City employees:

Emergency Management and Safety is processing a large order of additional safety supplies to be distributed to staff in the upcoming weeks. The quantities will be included in future reports.

Inventoried Supplies:

- i. Cotton Masks: 2571
- ii. KN95s: 2040
- iii. IR Thermometers: 6
- iv. Sanitizer
 - 1. 2oz – 1640
 - 2. 4oz – 434
 - 3. 10oz – 2
 - 4. 128oz – 2
- v. Face Shields: 1022

Santa Fe Police Department Detail

Covid Info Calls 12/16/2020-01/05/2021

1. 12/17/2020 @ 11:35am- COVID INFO 564 N. Guadalupe ST (Travelers Market)
Owners not wearing a mask.
Per Officer everyone was in compliance
Time Received 11:35am
Dispatched 11:39am
Arrived 11:43am
2. 12/17/2020 @ 4:25pm- COVID INFO 66 E San Francisco ST (Plaza Galeria)
Ongoing Violation- No other information provided in the radio log
Per Officer No Report Required
Time Received 4:25pm
Dispatched 5:22pm
Arrived 5:26pm
3. 12/18/2020 @ 11:04am- COVID INFO 66 E San Francisco ST (Plaza Galeria)
No Information in Call
Per Officer No Report Required
Time Received 11:04am
Dispatched 11:04am
Arrived 11:04am
4. 12/18/2020 @ 7:20pm COVID INFO 2829 Vereda Poniente
Party possibly 5-6 vehicles at location
Per Officer only one car outside of residence and all lights are off. No Contact made.
Time Received 7:20pm
Dispatched 8:50pm
Arrived 8:58pm
5. 12/22/2020 @ 12:06pm- COVID INFO 1863 Cerrillos Rd (SQ Auto Sales)
7 men eating in the small office- No Masks- They are coughing
Per Officer- Spoke with the owner. Upon arrival there were 6-7 people scattered in the parking lot including owner. Owner was told about the allegations and asked to ensure he follows the rules. Owner denied the allegations. No Report Required
Time Received 12:06pm
Dispatched 12:50pm
Arrived 12:50pm
6. 12/24/2020 @ 11:53am- COVID INFO 3695 Cerrillos Rd (GreenTree Inn)
Caller stated that location has too many rooms' rented out/violating COVID restrictions
Per Officer- No Report Required
Time Received 11:53am
Dispatched 12:30pm

Arrived 12:34pm

7. 12/26/2020 @ 1:27pm- COVID INFO 3695 Cerrillos Rd (GreenTree Inn)
Caller reports a violation at this hotel. That they have every room rented out.
Per Officer- No Report Required
Time Received 1:27pm
Dispatched 1:34pm
Arrived 1:34pm
8. 12/31/2020 @ 6:49PM- COVID INFO 58 S. Federal Pl (Osteria d Assisi)
Caller reports that 100 people eating inside the location
Per Officer- Contact made with person who was in charge of location. They were aware of the COVID safety regulation and they did not have indoor dining available. The only people inside were employees and people picking up to go orders. Owner would be notified of report.
Time Received 6:49pm
Dispatched 9:15pm
Arrived 9:15pm

Covid Mask Calls 12/16/2020-01/05/2021

9. 12/25/2020 @ 1:00pm- COVID MASK 3695 1875 Camino Lumbre
Caller reports 5-6 Cars and People without masks.
Per Officer- 1879 having a family gathering. All are inside of home. No Report Required
Time Received 1:00pm
Dispatched 1:02pm
Arrived 1:17pm
10. 12/25/2020 @ 1:45pm- COVID MASK 351 W De Vargas St
Caller reports location full of people not wearing masks.
Per Officer- No Report Required
Time Received 1:45pm
Dispatched 1:49pm
Arrived 2:13pm
11. 12/31/2020 @ 11:30am- COVID MASK 1221-B1 Flagman Way
Caller reports multiple people at location not wearing masks and management is not doing anything about it.
Per Officer- Spoke with manager who was wearing a mask and business was in compliance
Time Received 11:30am
Dispatched 11:37am
Arrived 11:53am
12. 01/02/2021 @ 1:04pm- COVID MASK 1090 S. Saint Francis Drive (Natural Grocers)
Caller reports woman at location refusing to wear a mask
Per Officer- No contact/ No Report Required
Time Received 1:04pm

Dispatched 1:40pm
Arrived 1:43pm

Average Dispatch time (from call to officer dispatched)

- COVID Info 54 minutes
- COVID Mask 12 minutes

Average Response time (Dispatch Officer to Arrival at location)

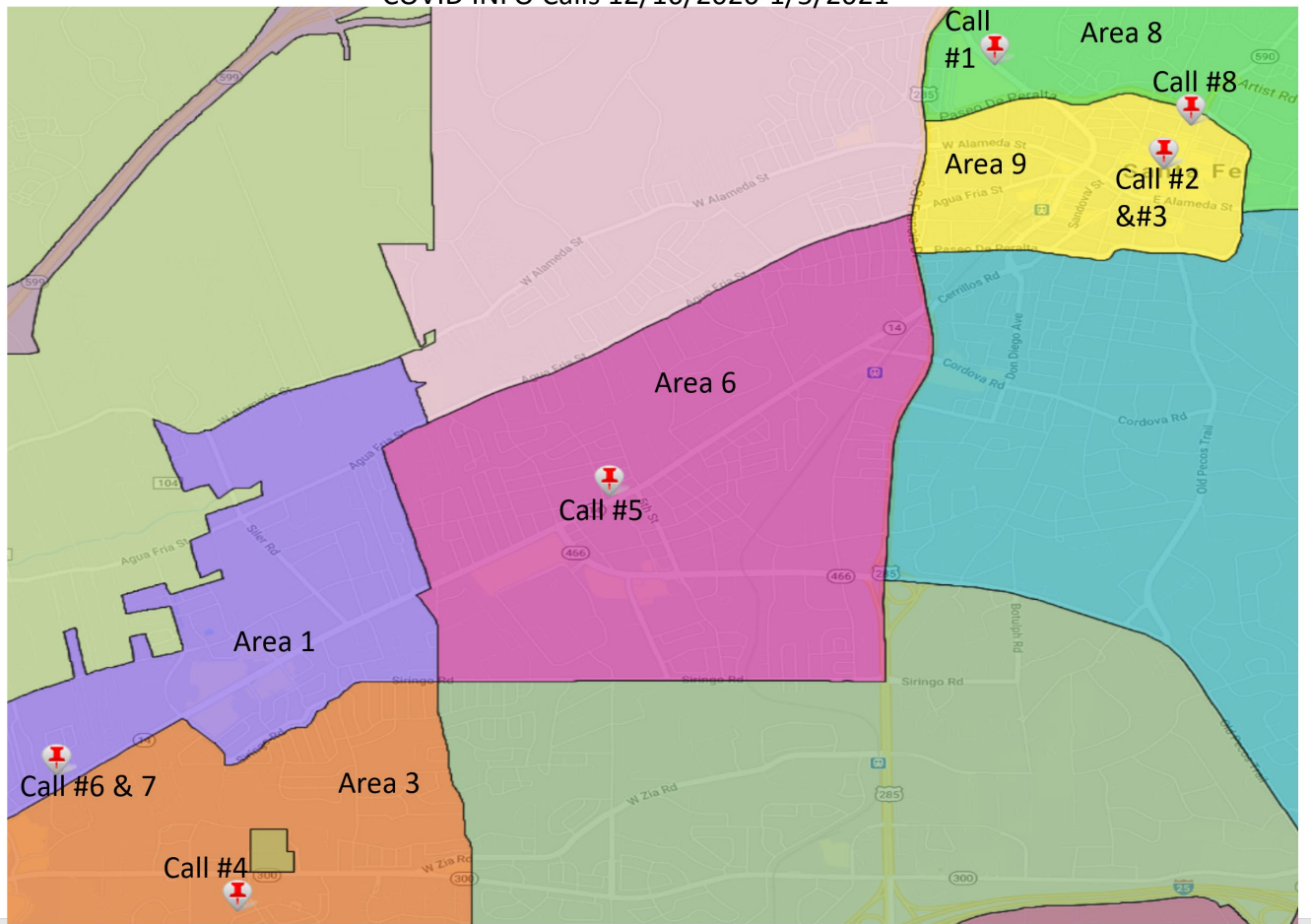
- COVID Info 5 minutes
- COVID Mask 18 minutes

COVID Mask Citations to Date under the City Ordinance

- 14 Citations Issued
 - 9 Citations
 - 5 Warning Citations

No violations under the State's PHO at this time.

COVID INFO Calls 12/16/2020-1/5/2021



COVID Mask Calls 12/16/2020-1/5/2021

